

**CABINET**

**Corporate Performance Monitoring –  
Quarter 4 2013/14**

**24 June 2014**

**Report of Chief Officer (Governance)**

PURPOSE OF REPORT				
To present the corporate performance reports for Quarter 4 of the 2013/14 performance monitoring cycle.				
Key Decision		Non-Key Decision		Referral from Cabinet Member
				X
Date of notice of forthcoming key decision	n/a			
This report is public				

**RECOMMENDATIONS OF THE LEADER OF THE COUNCIL**

(1) That Cabinet considers this report and makes any comments or recommendations as appropriate.







**1.0 CORPORATE PERFORMANCE MONITORING 2013/14 – QUARTER 4**

1.1 The Corporate Plan Quarterly Trend Report for Quarter 4 2013/14 is attached as **Appendix A**. This report sets out **Actual** data and commentary on the performance of each corporate plan success measure for the whole of 2013/14. Each of these measures (and any supporting sub-measures) contribute to the delivery of corporate outcomes and priorities and the overall performance of the 2013/14 Corporate Plan as a whole.

1.2 Throughout the report commentary provides an analysis of performance across the year providing commentary based on an intelligent interpretation of the data from the measures. As necessary, comparisons are made on quarter-by-quarter and/or year-on-year performance, recognising normal variations and trends (if there are any) that affords more understanding and insight on overall performance.

1.3 The **Key** below sets out the meaning of the ‘direction of travel’ of the data trending arrows against each success measure in the report dependent on whether ‘High is Good’ or ‘Low is Good’ is an indicator of performance improving.

**Key:**

<p><b>Polarity: High is good</b></p> <p> (Green) Actual has increased from the previous Quarter [positive trend]</p> <p> (Amber) Actual has not changed from the previous Quarter</p> <p> (Red) Actual has decreased from the previous Quarter [negative trend]</p>	<p><b>Polarity: Low is good</b></p> <p> (Green) Actual has decreased from the previous Quarter [positive trend]</p> <p> (Amber) Actual has not changed from the previous Quarter</p> <p> (Red) Actual has increased from the previous Quarter [negative trend]</p>
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- 1.4 Subject to approval by full Council on 16 July, the priorities, outcomes and success measures in the 2014-16 Corporate Plan, as recommended by Cabinet, will be created and aligned at both a strategic and operational level within the Performance Management Information system. Combined with relevant projects and program management activities there will be an evidence base on which to manage current performance and identify opportunities for improving future performance through systematic change that will be critical to the successful delivery of the Corporate Plan.
- 1.5 Due to other work commitments, including the need to concentrate on producing the full statement of accounts for 2013/14, a Quarter 4 Corporate Financial Monitoring report is not generally produced. Instead, a full outturn update will be reported, which is now scheduled to go to the July Cabinet meeting.
- 1.6 The Chief Officer (Resources) has provided a Quarter 4 Corporate Property update, however, as attached at **Appendix B**.

<b>RELATIONSHIP TO POLICY FRAMEWORK</b>	
This report is a requirement of the council's Performance Management Framework in support of the council achieving its key tasks and objectives as reflected in its policy framework	
<b>CONCLUSION OF IMPACT ASSESSMENT (including Health &amp; Safety, Equality &amp; Diversity, Human Rights, Community Safety, HR, Sustainability and Rural Proofing)</b>	
None arising from this report	
<b>LEGAL IMPLICATIONS</b>	
None arising from this report	
<b>FINANCIAL IMPLICATIONS</b>	
None directly arising from this report	
<b>OTHER RESOURCE IMPLICATIONS</b>	
<b>Human Resources / Information Services / Property / Open Spaces:</b> As set out in Appendices A and B, as appropriate.	
<b>SECTION 151 OFFICER'S COMMENTS</b>	
The s151 Officer has been consulted and has no further comments.	
<b>MONITORING OFFICER'S COMMENTS</b>	
The Monitoring Officer has been consulted and has no further comments	
<b>BACKGROUND PAPERS</b>	<b>Contact Officer:</b> Bob Bailey <b>Telephone:</b> 01524 582018 <b>E-mail:</b> rbailey@lancaster.gov.uk <b>Ref:</b> 2013-14 Corporate Plan – Quarter 4
none	